

ORDINANCE NO. 83-15

**AN ORDINANCE AUTHORIZING THE ISSUING OF A "THEN AND NOW" CERTIFICATE FOR THE FOLLOWING ATTACHED EXPENDITURE FOR THE CITY OF ASHLAND, OHIO; AND DECLARING AN EMERGENCY.**

WHEREAS, the City of Ashland, Ohio has authorized the purchase of the attached expenditure; and whereas such purchase for goods and services has now been completed; and

WHEREAS, the Ohio Revised Code Section 5705.41(D) requires a certificate of the fiscal officer of the subdivision be issued before contracts or expenditure are incurred; and

WHEREAS, the attached said invoice for the purchase of goods and services was completed before a purchase order with a certificate could be issued for said encumbrance; and

WHEREAS, the attached invoice exceeds the three thousand dollar threshold amount the Director of Finance can issue; and

WHEREAS, this Council desires to affirm and ratify such expenditure and authorize the issuing of a "Then and Now" certificate for said expenditure; and

WHEREAS, for the above reason, this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare of said City of Ashland, Ohio; now therefore,

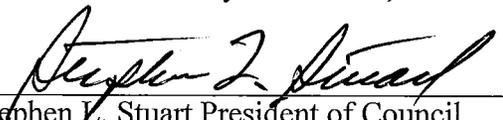
BE IT ORDAINED by the Council of the City of Ashland, State of Ohio 5 members thereto concurring:

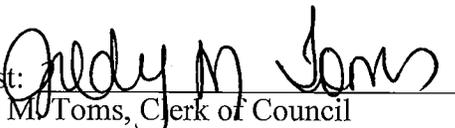
Section 1. That the Director of Finance be, and is hereby, authorized to issue a "Then and Now" certificate on behalf of the City Council of the City of Ashland, Ohio and in doing so pay said invoice attached hereto.

Section 2. That for that reason it is necessary to provide authorization for the issuing of the "Then and Now" certificate and payment of said invoice this Ordinance is declared to be an emergency measure, immediately necessary for the preservation of the public peace, property, health, safety and welfare of said City of Ashland.

Section 3. That this Ordinance shall take effect and be in force from and after its passage by Council and approval pursuant to Section 12 of the Charter of the City of Ashland, Ohio.

Passed: November 3, 2015

  
Stephen L. Stuart President of Council

Attest:   
Jody M. Toms, Clerk of Council

Approved:   
Glen P. Stewart, Mayor

Approved as to form and correctness:

  
Richard P. Wolfe II, Director of Law

Date: November 3, 2015

# Ohio | Department of Rehabilitation & Correction

John R. Kasich, Governor  
Gary C. Mohr, Director

10/21/2015

Project Director  
Ashland Municipal Court Adult Probation Department

1209 East Main Street  
Ashland, Ohio 44805

RE: Invoice for Unspent Funds

The Ohio Department of Rehabilitation & Correction, Bureau of Community Sanctions has reviewed the Financial Reports submitted by Ashland County for Fiscal Year 2015. Based on this review, we are in agreement with the unspent balance reported to us.

Please remit the following amount within 30 days made payable to the "Treasurer, State of Ohio". Mail the warrant with a copy of this invoice to Ohio Department of Rehabilitation and Correction, Operation Support Center; Attention: Bureau of Community Sanctions, 770 West Broad Street 3rd Floor, Columbus, Ohio 43222.

<u>Grant Type</u>	<u>Fiscal Year</u>	<u>Amount</u>
	Total Cash Balance Beginning of Fiscal Year	\$4,708.33
	Receipts this Fiscal Year	+ \$110,547.00
	Total Cash Balance	\$115,255.33
	Total Cash Paid Out (Expenditures this Fiscal Year, Unspent Funds Payment, and Cash Reserve Payment)	- \$109,272.02
	Cash Balance End of Fiscal Year	\$5,983.31
	Cash Reserve	- \$0.00
	Balance to be Returned to the State	\$5,983.31

This review does not represent an audit of your financial records. Please retain all fiscal documentation according to prescribed record retention schedules. Further review or audit of your fiscal records may be conducted by the Bureau of Community Sanctions, Division of Business Administration, or the Auditor of State.

Sincerely,

*Cynthia Ali*

Cynthia Ali, Grants/Contracts Supervisor  
Bureau of Community Sanctions

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Operation Support Center • 770 W. Broad Street • Columbus, Ohio 43222  
[www.drc.ohio.gov](http://www.drc.ohio.gov)

Director of Finance Then & Now Certificate  
Amount Approved 5983.31  
Account Number 15-2849  
Date \_\_\_\_\_  
Approved \_\_\_\_\_

**PURCHASE ORDER**

**CITY OF ASHLAND**  
 Director of Finance  
 206 CLAREMONT AVE.  
 ASHLAND, OHIO 44805

NO. 2015002849

DELIVER AND  
 SHIP TO  
 THIS DEPT.  
 AND DIVISION

CITY OF ASHLAND - FINANCE  
 206 CLAREMONT AVE  
 ASHLAND OH 44805

PURCHASE ORDER DATE 10/23/15	CONTRACT NO.
DEPARTMENT ORDERING L PAXTON (MAGER)	BY
EXCISE OR SALES TAX DO NOT APPLY TO CITY	
<b>TERMS:</b> CASH DISCOUNTS WILL BE FIGURED FROM DATE ACCOUNTING OFFICE RECEIVES VENDOR'S INVOICE.	

TREASURER  
 TREASURER, STATE OF OHIO

NAME AND  
 ADDRESS  
 OF VENDOR

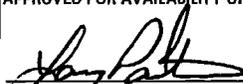
By shipping the goods below or by acknowledging receipt of this order or by performing the work below you agree to the terms and conditions of sale which appear on the face. Any different or additional terms in your acceptance of this offer are hereby objected to.

LINE NO.	DESCRIPTION	REQ. NO.	ACCOUNT CODE	AMOUNT
001	ADULT PROBATION GRANT REFUND		254-2307-58037	5983.31
				
THE CITY OF ASHLAND HAS APPROPRIATED THE MONEY AND HAS OR IS IN THE PROCESS OF COLLECTING THE MONEY TO MEET THIS OBLIGATION.				

*ORIGINAL*

CERTIFICATE OF TAX EXEMPTION AS A POLITICAL SUBDIVISION OF THE STATE OF OHIO, THE MUNICIPALITY OF ASHLAND IS EXEMPT FROM STATE SALES TAX, O.C.R. 5739.02 (B) (1)	TOTAL AMOUNT NOT TO EXCEED	5983.31
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INSTRUCTIONS TO VENDORS: 1. THIS ORDER IS NOT VALID UNLESS SIGNED BY THE FINANCE DEPT. FOR AVAILABILITY OF FUNDS. 2. MAIL INVOICES IN DUPLICATE TO THE FINANCE OFFICE: 206 CLAREMONT AVE., ASHLAND, OHIO 44805 3. DELIVERY MUST BE PREPAID TO DESTINATION SHOWN ABOVE. THE DIRECTOR OF FINANCE WILL NOT PAY FREIGHT OR EXPRESS FEES. 4. NO CHANGE MAY BE MADE IN THIS ORDER WITHOUT WRITTEN CONSENT OF THE FINANCE DEPT.	<b>IMPORTANT PLEASE NOTE:</b> THE PURCHASE ORDER NUMBER MUST APPEAR ON INVOICES, PACKING SLIPS, SHIPPING PAPERS, AND ON ALL CORRESPONDENCE.
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APPROVED BY:  AUTHORIZED SIGNATURE	10-26-15 DATE	APPROVED FOR AVAILABILITY OF FUNDS BY:  FINANCE DEPT.	10 26 15 DATE
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