

Garry - write  
Rick - approved 3/22/16  
Mayor 

ORDINANCE NO. 31-16

**AN ORDINANCE AUTHORIZING THE ISSUING OF A "THEN AND NOW" CERTIFICATE FOR THE FOLLOWING ATTACHED EXPENDITURE FOR THE CITY OF ASHLAND, OHIO; AND DECLARING AN EMERGENCY.**

WHEREAS, the City of Ashland, Ohio has authorized the purchase of the attached expenditure; and whereas such purchase for goods and services has now been completed; and

WHEREAS, the Ohio Revised Code Section 5705.41(D) requires a certificate of the fiscal officer of the subdivision be issued before contracts or expenditure are incurred; and

WHEREAS, the attached said invoice for the purchase of goods and services was completed before a purchase order with a certificate could be issued for said encumbrance; and

WHEREAS, the attached invoice exceeds the three thousand dollar threshold amount the Director of Finance can issue; and

WHEREAS, this Council desires to affirm and ratify such expenditure and authorize the issuing of a "Then and Now" certificate for said expenditure; and

WHEREAS, for the above reason, this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare of said City of Ashland, Ohio; now therefore,

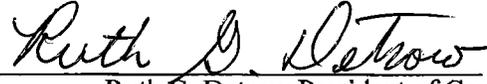
BE IT ORDAINED by the Council of the City of Ashland, State of Ohio 5 members thereto concurring:

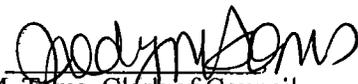
Section 1. That the Director of Finance be, and is hereby, authorized to issue a "Then and Now" certificate on behalf of the City Council of the City of Ashland, Ohio and in doing so pay said invoice attached hereto.

Section 2. That for that reason it is necessary to provide authorization for the issuing of the "Then and Now" certificate and payment of said invoice this Ordinance is declared to be an emergency measure, immediately necessary for the preservation of the public peace, property, health, safety and welfare of said City of Ashland.

Section 3. That this Ordinance shall take effect and be in force from and after its passage by Council and approval pursuant to Section 12 of the Charter of the City of Ashland, Ohio.

Passed: April 5th, 2016

  
Ruth G. Detrow President of Council

Attest:   
Jody M. Toms, Clerk of Council

Approved:   
Glen P. Stewart, Mayor

Approved as to form and correctness:

  
Richard P. Wolfe II, Director of Law

Date: April 5th, 2016

EXHIBIT A

# compmanagement

To view the CompManagement service agreement referenced in this Exhibit, visit <https://viaone.compmgt.com/Rating/2017PEgRetrocontract.pdf> password: gretro2017

P. O. BOX 89456, CLEVELAND OH 44101-6456

## RENEWAL INVOICE

Bill To:  
LARRY PAXTON  
CITY OF ASHLAND  
206 CLAREMONT AVE  
ASHLAND, OH 44805

Invoice Date: March 7, 2016

Invoice #: 1091405

Policy #: 30305102

Group #: 3962

Rating Year: 2017

Due Date: Upon Receipt

### GROUP RETROSPECTIVE RATING

The enrollment fee covers:

- ◆ Services for the annual contract period beginning September 1, 2016
- ◆ Policy Year: Group Retrospective Rating enrollment for January 1, 2017 to December 31, 2017

Annual Fee:  
**\$ 7,300**

Please sign and return enclosed U-153 enrollment form and invoice with remittance to:

Make Check Payable to:

CompManagement  
PO Box 89456  
Cleveland, OH 44101-6456

OR

Credit card account number:	
Expiration date:	Amount to be charged: <b>\$ 7,300</b>
Print name as it appears on card:	<b>Director of Finance Then &amp; Now Certificate</b>
Signature:	
Date:	
By signing above you authorize CompManagement (a Sedgwick company) to charge your credit card in the amount as shown above, and agree to pay the amount shown above according to your credit card agreement.	

OR

Pay online at [www.compmgt.com](http://www.compmgt.com)

By returning this invoice or by remittance of the service fee, Client acknowledges and accepts all terms and conditions of the workers' compensation service agreement. Said agreement is hereby incorporated by reference herein (see link above).

This invoice is for CompManagement's workers' compensation third party administration services pursuant to a service agreement between your company and CompManagement. Client acknowledges that payment of this invoice does not constitute or guarantee enrollment in any workers' compensation discount/alternative rating program.

Printed Name <u>Mark Burgess</u>	Signature <u>[Signature]</u>	Title <u>HR Director</u>	Date <u>03/17/16</u>
Amt. Approved <b>\$ 7,300 -</b> Email Address _____			
If your organization has merged with or acquired another company in the last year, or plans to up through the policy year noted above, initial here and contact our office immediately to review your options.			

ACCT. # 101-2901-52030

Questions? Call (800) 825-6755, option 3

Dept. Head [Signature]

Ohio Municipal League Retro Group  
Ohio Municipal League / 30305102

Mayor [Signature]  
PO# 2016000904 ✓

**PURCHASE ORDER**

No. 2016000904

**CITY OF ASHLAND**  
 Director of Finance  
 206 CLAREMONT AVE.  
 ASHLAND, OHIO 44805

DELIVER AND  
 SHIP TO  
 THIS DEPT.  
 AND DIVISION

CITY OF ASHLAND - HR  
 206 CLAREMONT AVE  
 ASHLAND OH 44805

PURCHASE ORDER DATE 03/15/16	CONTRACT NO. 1
DEPARTMENT ORDERING M BURGESS	BY
EXCISE OR SALES TAX DO NOT APPLY TO CITY	
<b>TERMS:</b>	
CASH DISCOUNTS WILL BE FIGURED FROM DATE ACCOUNTING OFFICE RECEIVES VENDOR'S INVOICE.	

NAME AND ADDRESS OF VENDOR  
 C01230  
 COMPMANAGEMENT INC  
 PO BOX 89456  
 CLEVELAND OH 44101-6456

*Box 3-16-16*

By shipping the goods below or by acknowledging receipt of this order or by performing the work below you agree to the terms and conditions of sale which appear on the face. Any different or additional terms in your acceptance of this offer are hereby objected to.

LINE NO.	DESCRIPTION	REQ. NO.	ACCOUNT CODE	AMOUNT
001	RETRO GROUP ENROLLMENT FEE FOR BWC (ORD 45-14)		101-2901-52030	7300.00



THE CITY OF ASHLAND HAS APPROPRIATED THE MONEY AND HAS OR IS IN THE PROCESS OF COLLECTING THE MONEY TO MEET THIS OBLIGATION.

*ORIGINAL*

<b>CERTIFICATE OF TAX EXEMPTION</b> AS A POLITICAL SUBDIVISION OF THE STATE OF OHIO, THE MUNICIPALITY OF ASHLAND IS EXEMPT FROM STATE SALES TAX, O.C.R. 5739.02 (B) (1)	TOTAL AMOUNT NOT TO EXCEED	7300.00
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- INSTRUCTIONS TO VENDORS:**
- THIS ORDER IS NOT VALID UNLESS SIGNED BY THE FINANCE DEPT. FOR AVAILABILITY OF FUNDS.
  - INVOICES IN DUPLICATE TO THE FINANCE OFFICE; 206 CLAREMONT AVE., ASHLAND, OH 44805
  - DELIVERY MUST BE PREPAID TO DESTINATION SHOWN ABOVE, THE DIRECTOR OF FINANCE WILL NOT PAY FREIGHT OR EXPRESS FEES.
  - NO CHANGE MAY BE MADE IN THIS ORDER WITHOUT WRITTEN CONSENT OF THE FINANCE DEPT.

**IMPORTANT PLEASE NOTE:** THE PURCHASE ORDER NUMBER MUST APPEAR ON INVOICES, PACKING SLIPS, SHIPPING PAPERS AND ON ALL CORRESPONDENCE.

APPROVED BY:  AUTHORIZED SIGNATURE	APPROVED FOR AVAILABILITY OF FUNDS BY:  FINANCE DEPT.	DATE 3 15 16
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