

ORDINANCE NO. 88-16

AN ORDINANCE AUTHORIZING THE ISSUING OF A "THEN AND NOW" CERTIFICATE FOR THE FOLLOWING ATTACHED EXPENDITURE FOR THE CITY OF ASHLAND, OHIO; AND DECLARING AN EMERGENCY.

WHEREAS, the City of Ashland, Ohio has authorized the purchase of the attached expenditure; and whereas such purchase for goods and services has now been completed; and

WHEREAS, the Ohio Revised Code Section 5705.41(D) requires a certificate of the fiscal officer of the subdivision be issued before contracts or expenditure are incurred; and

WHEREAS, the attached said invoice for the purchase of goods and services was completed before a purchase order with a certificate could be issued for said encumbrance; and

WHEREAS, the attached invoice exceeds the three thousand dollar threshold amount the Director of Finance can issue; and

WHEREAS, this Council desires to affirm and ratify such expenditure and authorize the issuing of a "Then and Now" certificate for said expenditure; and

WHEREAS, for the above reason, this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare of said City of Ashland, Ohio; now therefore,

BE IT ORDAINED by the Council of the City of Ashland, State of Ohio 5 members thereto concurring:

Section 1. That the Director of Finance be, and is hereby, authorized to issue a "Then and Now" certificate on behalf of the City Council of the City of Ashland, Ohio and in doing so pay said invoice attached hereto.

Section 2. That for that reason it is necessary to provide authorization for the issuing of the "Then and Now" certificate and payment of said invoice this Ordinance is declared to be an emergency measure, immediately necessary for the preservation of the public peace, property, health, safety and welfare of said City of Ashland.

Section 3. That this Ordinance shall take effect and be in force from and after its passage by Council and approval pursuant to Section 12 of the Charter of the City of Ashland, Ohio.

Passed: October 4, 2016 Ruth G. Detrow
Ruth G. Detrow President of Council

Attest: Jody M. Toms
Jody M. Toms, Clerk of Council
Approved: Glen P. Stewart
Glen P. Stewart, Mayor

Approved as to form and correctness:
Richard P. Wolfe II
Richard P. Wolfe II, Director of Law

Date: October 4, 2016



iForce
Surgeforce Group
1110 Morse Road
Columbus, OH 43229

INVOICE

Invoice Amount

\$3,046.48

Payment Terms	Invoice Date
Net 15 Days	09/06/2016
Invoice No.	Customer No.
100075388	157276
DepartmentName: Park Maintenance	

Remit To:
Daily Services LLC
P.O. Box 71705
Chicago, IL 60694-1705

City Of Ashland
Attn To: Larry Willis
206 Claremont Ave
Ashland, OH 44805

Customer Name	Department	Customer No.	Payment Terms	
City Of Ashland	Park Maintenance	157276	Net 15 Days	
Description	Type	Units	Rate	Amount
WeekWorked: 09/04/2016				
BARR, DAVID Labor	Reg	40.00	\$11.18	\$447.20
BARR, DAVID Labor	OT	8.00	\$16.77	\$134.16
DEPERT, PHILLIP H Labor	Reg	40.00	\$11.18	\$447.20
FOX, JAMES T Labor	Reg	16.50	\$11.18	\$184.47
JEHLER, DONALD C Labor	Reg	40.00	\$11.18	\$447.20
KOEHLER, DONALD C Labor	OT	1.07	\$16.77	\$17.94
LEASURE, STEVE Labor	Reg	40.00	\$12.21	\$488.40
LEASURE, STEVE Labor	OT	5.00	\$18.32	\$91.60
RUSSELL, DEBRA A Labor	Reg	40.00	\$11.18	\$447.20
RUSSELL, DEBRA A Labor	OT	3.84	\$16.77	\$64.40
WINDSOR, JACK L Labor	Reg	24.75	\$11.18	\$276.71
		Reg	241.25	\$2,738.38
		OT	17.91	\$308.10
Total This WeekWorked:				\$3,046.48

RECEIVED

SEP 19 2016
FINANCE

Sales Tax Name	Sales Tax Amt.
OH - Sales Tax Exempt [0%]	\$0.00
Total - Sales Tax:	\$0.00

Units Reg: 241.25 OT: 17.91 DT: 0	Amount Reg: \$2,738.38 OT: \$308.10 DT: \$0.00	Total - This Invoice: \$3,046.48
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PARK DEPT
AMT. APPROVED **# 3046.48**
ACCT. # **212-2002-56006**
DEPT. HEAD **A.M.**
MAYOR **PO 2016-2208**

Director of Finance Then & Now Certificate
Date _____
Approved _____

PURCHASE ORDER

CITY OF ASHLAND
 Director of Finance
 206 CLAREMONT AVE.
 ASHLAND, OHIO 44805

NO. 2016002208

DELIVER AND
 SHIP TO
 THIS DEPT.
 AND DIVISION

PARK AND RECREATION
 1399 SANDUSKY ST
 ASHLAND OH 44805

NAME AND
 ADDRESS
 OF VENDOR

D00550
 DAILY SERVICES LLC
 PO BOX 71705
 CHICAGO IL 60694-1705

*Box
 9-14-16*

PURCHASE ORDER DATE 09/09/16	CONTRACT NO.
DEPARTMENT ORDERING P BAUM (MACK)	BY PA16-0250
EXCISE OR SALES TAX DO NOT APPLY TO CITY	
TERMS:	
CASH DISCOUNTS WILL BE FIGURED FROM DATE ACCOUNTING OFFICE RECEIVES VENDOR'S INVOICE.	

By shipping the goods below or by acknowledging receipt of this order or by performing the work below you agree to the terms and conditions of sale which appear on the face. Any different or additional terms in your acceptance of this offer are hereby objected to.

LINE NO.	DESCRIPTION	REQ. NO.	ACCOUNT CODE	AMOUNT
001	SEASONAL EMPLOYEES		212-2002-56006	325932 20000.00
				✓ 9-14 - 1127.45
				326063 18872.55
				✓ 9-19 - 5701.58
				13170.97
				✓ 9-27 - 5054.50



OR THE CITY OF ASHLAND HAS APPROPRIATED THE MONEY AND HAS IS IN THE PROCESS OF COLLECTING THE MONEY TO MEET THIS OBLIGATION.

CERTIFICATE OF TAX EXEMPTION

AS A POLITICAL SUBDIVISION OF THE STATE OF OHIO, THE MUNICIPALITY OF ASHLAND IS EXEMPT FROM STATE SALES TAX, O.C.R. 5739.02 (B) (1)

TOTAL AMOUNT
NOT TO EXCEED

20000.00

INSTRUCTIONS TO VENDORS:

- THIS ORDER IS NOT VALID UNLESS SIGNED BY THE FINANCE DEPT. FOR AVAILABILITY OF FUNDS.
ALL INVOICES IN DUPLICATE TO THE FINANCE OFFICE; 208 CLAREMONT AVE., ASHLAND, OHIO 44805
- DELIVERY MUST BE PREPAID TO DESTINATION SHOWN ABOVE. THE DIRECTOR OF FINANCE WILL NOT PAY FREIGHT OR EXPRESS FEES.
- NO CHANGE MAY BE MADE IN THIS ORDER WITHOUT WRITTEN CONSENT OF THE FINANCE DEPT.

**IMPORTANT
PLEASE
NOTE:**

THE PURCHASE ORDER NUMBER MUST APPEAR ON INVOICES, PACKING SLIPS, SHIPPING PAPERS, AND ON ALL CORRESPONDENCE.

APPROVED BY:

[Signature]
 AUTHORIZED SIGNATURE

DATE

APPROVED FOR AVAILABILITY OF FUNDS BY:

[Signature]
 FINANCE DEPT. 9 9 16
 DATE

2016-2208

City of Ashland, Ohio

PURCHASE REQUISITION

Revision 4 Jan 2015

Vendor	Vendor No. D00550	Division REQ. NO.: PA16-0250	Date: 8/29/2016
		Ship TO: Park & Rec Department	
Name:	Daily Services		Ship to Street: 206 Claremont Ave.
Address:	PO Box 678050		Ship to City/State: Aahland, Ohio 44805
City:	Dallas		
State:	TX		Account# / Expenditure 212-2002-56006
Zip:	75267		Amnt \$20,000.00
Phone:			
Fax:			
Total			\$20,000.00

Line no.	Quantity	Unit	Description	Unit Cost	Total
1	1		Seasonal Employees	\$20,000.00	\$20,000.00
2					
3					
4					
5					
6					
7					
8					
9					
PURCHASE ORDER TOTAL					\$20,000.00

Special Instructions:

THE REQUISITION DOES NOT ENCUMBER THE MONEY!
Only Purchase Orders validate encumbrances.

Requisitioned By: Jerry Mack/Peg Baum Division Director

Approved By: Glen Stewart, Mayor Mayor

Approved By: _____ (Acting Mayor)

Invoice

Ashland County Commissioners
110 Cottage Street
Ashland, Ohio 44805

To: Health Dept. 

Date: September 12, 2016

1st quarter rent, due 1/1/16	\$4,030.61
2nd quarter rent, due 4/1/16	\$4,030.61
3rd quarter rent, due 7/1/16	\$4,030.61
4th quarter rent, due 10/16	\$4,030.61
Total	\$16,122.44

PAID: Director of Finance Then & Now Certificate

Date _____

Approved _____

**CITY
HEALTH DEPT.**

AMT. APPROVED 8061.22

FUND City

ACCT. # 56002

DATE 9/27/16 pd

P.O. # 2016-2323

I.D. # _____

CHECK # _____

Sarah Humphrey

PURCHASE ORDER

CITY OF ASHLAND
 Director of Finance
 206 CLAREMONT AVE.
 ASHLAND, OHIO 44805

No. 2016002323

DELIVER AND SHIP TO THIS DEPT. AND DIVISION
 CITY OF ASHLAND-HEALTH DEPT
 1763 ST RT 60
 ASHLAND, OH 44805

NAME AND ADDRESS OF VENDOR
 A0160H
 ASHLAND COUNTY COMMISSIONERS
 **
 **

Box 9-20-16

PURCHASE ORDER DATE 09/19/16	CONTRACT NO.
DEPARTMENT ORDERING S HUMPHREY	BY
EXCISE OR SALES TAX DO NOT APPLY TO CITY	
TERMS:	
CASH DISCOUNTS WILL BE FIGURED FROM DATE ACCOUNTING OFFICE RECEIVES VENDOR'S INVOICE.	

By shipping the goods below or by acknowledging receipt of this order or by performing the work below you agree to the terms and conditions of sale which appear on the face. Any different or additional terms in your acceptance of this offer are hereby objected to.

LINE NO.	DESCRIPTION	REQ. NO.	ACCOUNT CODE	AMOUNT
001	2016 3RD & 4TH QTR RENT		101-0701-56002	8061.22

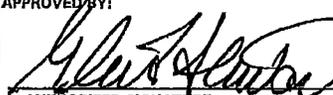


THE CITY OF ASHLAND HAS APPROPRIATED THE MONEY AND HAS OR IS IN THE PROCESS OF COLLECTING THE MONEY TO MEET THIS OBLIGATION.

CERTIFICATE OF TAX EXEMPTION AS A POLITICAL SUBDIVISION OF THE STATE OF OHIO, THE MUNICIPALITY OF ASHLAND IS EXEMPT FROM STATE SALES TAX, O.C.R. 5739.02 (B) (1)	TOTAL AMOUNT NOT TO EXCEED 8061.22
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- INSTRUCTIONS TO VENDORS:**
- THIS ORDER IS NOT VALID UNLESS SIGNED BY THE FINANCE DEPT. FOR AVAILABILITY OF FUNDS.
 - MAIL INVOICES IN DUPLICATE TO THE FINANCE OFFICE: 206 CLAREMONT AVE., ASHLAND, OHIO 44805
 - DELIVERY MUST BE PREPAID TO DESTINATION SHOWN ABOVE. THE DIRECTOR OF FINANCE WILL NOT PAY FREIGHT OR EXPRESS FEES.
 - NO CHANGE MAY BE MADE IN THIS ORDER WITHOUT WRITTEN CONSENT OF THE FINANCE DEPT.

IMPORTANT PLEASE NOTE: THE PURCHASE ORDER NUMBER MUST APPEAR ON INVOICES, PACKING SLIPS, SHIPPING PAPERS AND ON ALL CORRESPONDENCE.

APPROVED BY:  AUTHORIZED SIGNATURE	DATE SEP 19 2016	APPROVED FOR AVAILABILITY OF FUNDS BY:  FINANCE DEPT.	DATE 9 19 16
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2016-2323

City of Ashland, Ohio

PURCHASE REQUISITION

Revision 4 Jan 2015

Vendor	Vendor No. A0160H	Division REQ. NO.:	Date:	9/13/2016
			Ship TO:	
Name: Ashland County Commissioners			Ship to Street:	
Address:			Ship to City/State:	
City:			Account / Expenditure	Am
State:			101-0701-56002	\$8,061.22
Zip:			Available	8060.98
Phone:			After	- .44
Fax:				
			Total	\$8,061.22

Object
9042.03

Line no.	Quantity	Unit	Description	Unit Cost	Total
1	1		2016 3rd and 4th Quarter Rent	\$8,061.22	\$8,061.22
PURCHASE ORDER TOTAL					\$8,061.22

Special Instructions:

THE REQUISITION DOES NOT ENCUMBER THE MONEY!
Only Purchase Orders validate encumbrances.

Requisitioned By: Sarah Goodwill Humphrey Division Director

Approved By: _____ Mayor

Approved By: _____ (Acting Mayor)

Sarver Paving
 P O Box 310
 1208 Masters Avenue
 Ashland, OH 44805
 UNITED STATES
 (419)-289-7746

SEP 6 - 2016

PAGE 1

INVOICE DATE 8/31/2016
 INVOICE NO 872

S 112AP
 O CITY OF ASHLAND
 L 206 CLAREMONT AVENUE
 D ASHLAND, OH 44805

S CITY OF ASHLAND
 H 206 CLAREMONT AVENUE
 I ASHLAND, OH 44805
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TOTAL DUE 4,037.63

SLS1	SLS2	DUE DATE	DISC DUE DATE	ORDER NO	ORDER DATE	SHIP DATE	SHIP NO
		9/30/2016	8/31/2016	00004501	8/31/2016	8/31/2016	

TERMS DESCRIPTION	CUSTOMER PO NUMBER	SHIP VIA
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NET 30 DAYS

ITEM ID	TX CL	UNITS	ORDERED	SHIPPED	UNIT PRICE	EXTENSION
4TH STREET-ITEM 12-B ITEM #2 #402	0	TONS	24.0600	24.0600	90.00	2,165.40
MINIMUM CHARGE #402	0	TONS	24.0600	24.0600	20.00	481.20
ITEM #3 #404	0	TONS	12.3100	12.3100	93.00	1,144.83
MINIMUM CHARGE #404	0	TONS	12.3100	12.3100	20.00	246.20

14-2273

WATER DISTRICT DIV.

AMT. APPROVED 4037.63 ✓

ACCT. # 601-6202-53022

DEPT. HEAD *[Signature]*

RECEIVED
 SEP 20 2016
 FINANCE

2% PER MONTH ON AMOUNTS 30 DAYS PAST DUE

TAXABLE	NONTAXABLE	FREIGHT	SALES TAX	MISC	TOTAL
0.00	4,037.63	0.00	0.00	0.00	4,037.63
TOTAL DUE					4,037.63

PURCHASE ORDER

CITY OF ASHLAND
 Director of Finance
 206 CLAREMONT AVE.
 ASHLAND, OHIO 44806

NO. 2016002273

DELIVER AND SHIP TO THIS DEPT. AND DIVISION
WATER DISTRIBUTION
 1440 CLEVELAND AVE
 ASHLAND OH 44805

NAME AND ADDRESS OF VENDOR
 S00450
SARVER PAVING CO INC
 PO BOX 310
 ASHLAND OH 44805

Box 9-16-16

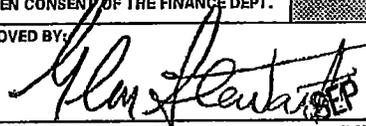
PURCHASE ORDER DATE 09/14/16	CONTRACT NO.
DEPARTMENT ORDERING M HUNTER	BY 280-16
EXCISE OR SALES TAX DO NOT APPLY TO CITY	
TERMS:	
CASH DISCOUNTS WILL BE FIGURED FROM DATE ACCOUNTING OFFICE RECEIVES VENDOR'S INVOICE.	

By shipping the goods below or by acknowledging receipt of this order or by performing the work below you agree to the terms and conditions of sale which appear on the face. Any different or additional terms in your acceptance of this offer are hereby objected to.

LINE NO.	DESCRIPTION	REQ. NO.	ACCOUNT CODE	AMOUNT
001	STONE/COLD MIX AND ASPHALT MATERIAL (BID ITEM)		601-6202-53022	324163 10000.00 19-22 - 150.37 9849.63
 THE CITY OF ASHLAND HAS APPROPRIATED THE MONEY AND HAS OR IS IN THE PROCESS OF COLLECTING THE MONEY TO MEET THIS OBLIGATION.				

CERTIFICATE OF TAX EXEMPTION AS A POLITICAL SUBDIVISION OF THE STATE OF OHIO, THE MUNICIPALITY OF ASHLAND IS EXEMPT FROM STATE SALES TAX, O.C.R. 5739.02 (B) (1)	TOTAL AMOUNT NOT TO EXCEED	10000.00
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INSTRUCTIONS TO VENDORS: 1. THIS ORDER IS NOT VALID UNLESS SIGNED BY THE FINANCE DEPT. FOR AVAILABILITY OF FUNDS. ALL INVOICES IN DUPLICATE TO THE FINANCE OFFICE: 206 CLAREMONT AVE., ASHLAND, OHIO 44806 3. DELIVERY MUST BE PREPAID TO DESTINATION SHOWN ABOVE. THE DIRECTOR OF FINANCE WILL NOT PAY FREIGHT OR EXPRESS FEES. 4. NO CHANGE MAY BE MADE IN THIS ORDER WITHOUT WRITTEN CONSENT OF THE FINANCE DEPT.	IMPORTANT PLEASE NOTE: THE PURCHASE ORDER NUMBER MUST APPEAR ON INVOICES, PACKING SLIPS, SHIPPING PAPERS, AND ON ALL CORRESPONDENCE.
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APPROVED BY:  AUTHORIZED SIGNATURE	DATE SEP 14 2016	APPROVED FOR AVAILABILITY OF FUNDS BY:  FINANCE/DEPT.	DATE 9 14 16
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2016-2273

City of Ashland, Ohio

PURCHASE REQUISITION Revision 4 Jan 2015

Vendor	Vendor No. 500450	Division REQ. NO.: 280-16	Date: 9/8/2016
Name:	Sarver Paving		Ship TO: Water Distribution
Address:	1208 Masters Ave		Ship to Street: 1440 Cleveland
State:		Ship to City/State:	
City:	Ashland	Account# / Expenditure	Amnt
State:	OH	601-6202-53022	\$10,000.00
Zip:	44805		
Phone:	289-7746		
Fax:			
Total			\$10,000.00

80616.

Line no.	Quantity	Unit	Description	Unit Cost	Total
1	1		Stone/cold mix and/or asphalt material	\$10,000.00	\$10,000.00
2			bid item		
3					
4					
5					
6					
7					
8					
9					
PURCHASE ORDER TOTAL					\$10,000.00

Special Instructions:

THE REQUISITION DOES NOT ENCUMBER THE MONEY!
Only Purchase Orders validate encumbrances.

Requisitioned By:	Michael A Hunter	Division Director
Approved By:	Glen Stewart, Mayor	Mayor
Approved By:		(Acting Mayor)