

Police Officer Lateral Transfer City of Ashland, Ohio

The Ashland Police Division

The Police Division is an organization of approximately 40 employees, both sworn and civilian. Our mission is “to protect the peace, order and safety through service with integrity and accountability.” The Police Division is goal-oriented and our performance is measured in a variety of ways, both individually and collectively. As a Police Officer, you will be expected to actively participate in achieving our goals. The Division offers a variety of opportunities to examine and utilize your strengths as a Police Officer.

What do I need to do to apply?

1. Refer to the **Eligibility to Test** form included in the application packet to determine if you meet the minimum qualifications for the position of Police Officer. If you meet all the qualifications, complete and sign this form, and **submit copies*** of the following documents:

- High School diploma or equivalent
- OPOTC certificate
- Certification of employment (*only if claiming experience credit for employment with another public law enforcement agency*)
- Driver's license
- DD214, if claiming military credit

**All submitted copies will become the property of the City of Ashland and will not be returned.*

2. ***If you meet all the qualifications*** as outlined on the Eligibility to Test form, **complete the application.**

3. **Submit your Eligibility to Test form** (with copies of all required documents), **your application** (including notarized waivers (Physical Exam and Information Release)) to:

City of Ashland Human Resources
206 Claremont Avenue
Ashland, OH 44805